

Camden County Historical Society & Museum

PO Box 19, Linn Creek, Mo., 65052 - Hwy 54 & V-Rd at 206 South Locust- 573-873-2990
www.camdencountymuseum.org Facebook: Camden County Museum of Missouri
media@camdencounty.org

Request for Use of Camden County Museum

Name of Group making Request _____

Estimated number in Group _____

Date & Time of requested use _____ Will food be served? _____

Will the party provide a meal or do you want the Society to cater? _____

Name, address, & phone contact of Responsible Person _____

Please, give any information concerning your group or your reason for choosing the Camden County Museum for your meeting that may assist the Board in their decision.

Proposed Donation for facility use: \$ _____ (can be set by board)

Please Abide by the Regulations:

1. The Camden County Museum is a no smoking, no alcohol & no weapons facility. Smoking is allowed outside the building.
2. Children must be supervised at all times. There are irreplaceable artifacts on display.
3. The "Responsible Person" shall meet with members of the Historical Society Board before the event to cover these regulations & any questions from either party.
4. Before guests arrive & at the close of the event the "Responsible Person" & a staff member will survey the facility to ascertain the condition of the facility. The facility shall be left in the same condition as found.
5. In the event of an accident the party listed as the "Responsible Person" on the request form will be considered liable.

The Camden County Historical Society is a not-for-profit organization. All use of the Museum is under the direct supervision of the Board of Directors & the Museum Committee, & is subject to the above & other regulations. Use of the facility by groups other than those sponsored by the Historical Society, are approved on a case by case basis. We are not tax supported & appreciate your donation for use of our facility.

Signature of Responsible Person _____ Date _____

Request Accepted by Museum Member _____ *Give Copy to inquirer

Board Approval Signature _____ Date _____

revised date 4/25/2023